



## Summit Art Mid-Summer Art Fair at Ward Parkway Center PROSPECTUS

**FRIDAY, SATURDAY, AND SUNDAY – JULY 14, 15, 16, 2023**

**Ward Parkway Center  
8600 Ward Parkway  
Kansas City, MO 64114**

Summit Art, a local 501c3 nonprofit supporting visual art and artists, is proud to announce that we will be managing this extraordinary art fair in 2023! Since 1963, Ward Parkway Center in Kansas City, Missouri, has hosted annual art fairs showcasing local artists. We hope to build upon the success of those who provided this art fair in the past and continue this tradition into the future!

### ELIGIBILITY:

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Artists from all across the Kansas City metropolitan area representing all fine art mediums may apply to this art fair. All artwork displayed and presented for sale must be original - created, designed and made by the accepted artist(s). All artworks shown must be for sale. An artist may apply in up to two medium categories. **Artwork displayed must represent the artistic category selected on the application.** Reproductions of such artwork may constitute no more than 50% of the work exhibited by the artist. Summit Art reserves the right to prohibit the display of any work it deems inappropriate for a family-friendly art show. If accepted in two mediums, artists may display both mediums in one booth space.

### MEDIA CATEGORIES:

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Ceramics/Pottery/Sculpture, Digital Art/Graphics, Drawing, Fiber, Glass, Jewelry, Metal, 2D Mixed Media, 3D Mixed Media, Painting (Acrylic, Oil, Watercolor), Pastels, Photography, Printmaking, and Wood. No molds, kits or crafts. No "buy/sell".

### JURY/APPLICATION & FEES:

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All artists are required to submit an online application. Submitting an application does not imply automatic acceptance into the art fair unless you are a current Summit Art **JURIED ARTIST** Member.

**DEADLINE for jury application: Friday, June 9, 2023, at 5:00 pm.** Jury application fees are non-refundable and non-transferable. Maximum two applications per artist. No shared applications or booth spaces. All applicants will be notified no later than Friday, June 23, 2023, at 5:00 pm.

**ARTISTS REGISTER HERE:** <https://www.entrythingy.com/d=summitart.org>



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For the online jury application, applicants should be prepared to submit:

- Medium Category (Artist must submit separate application for EACH category.)
- Description of Artwork including techniques, inspiration and any other pertinent information
- Four (4) images of your recent work
- One (1) image of your booth set up or artwork as displayed at another venue
- Number of Panels and/or Tables needed (provided at extra cost). If accepted into the art fair, you will be invoiced separately for the number of panels and/or tables ordered.

JURY/APPLICATION FEES: (all fees are non-refundable and non-transferable)

- \$0 if you are a current **JURIED ARTIST** Member of Summit Art (use **Coupon Code** provided by Director)
- \$20 if you are not a current Member of Summit Art or if you are a member in another category. For more information about joining Summit Art as a member, please visit: [summitart.org](http://summitart.org)

Artwork submitted for jurying must be the original creation of the artist. To be accepted into the show, your artwork must meet the standards set by the Jury Committee and will be evaluated for Originality, Quality and Appearance. All applicants will be notified via email.

### IMPORTANT DATES:

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Saturday, April 1, 2023 – Online Application OPEN

Friday, June 9, 2023 – Application DEADLINE

Friday, June 23, 2023 – (or before) Applicants Notified of Acceptance

Friday, June 30, 2023 – Panels and Tables FEES DUE (non-refundable)

Thursday, July 13, 2023 – CHECK IN & SET UP – 8:00 pm to 10:00 pm

Friday, July 14, 2023 – CHECK IN & SET UP – 7:00 am to 10:00 am

Sunday, July 16, 2023 – TAKE DOWN & CLEAN UP – 5:30 pm to 7:30 pm

### SHOW HOURS:

Friday, July 14, 2023 – 10:00 am to 8:00 pm

Saturday, July 15, 2023 – 10:00 am to 8:00 pm

Sunday, July 16, 2023 – noon to 5:30 pm

### EXHIBIT:

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**MINIMUM BOOTH SPACE FEE PER ARTIST IS \$180.00.** ALL panels must be rented – artists may NOT bring their own gridwalls or pro-panels! Tables are available to rent. Artists are allowed to bring their own tables and other display or pedestal structures (not panels!). Artists will be assigned either floor space or wall space depending on their medium and set up preference. All artists needing panels will be assigned floor space. Wall space is defined as tables set up against the walls in front of empty storefronts. No panels will be set up against the walls.

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Each floor space booth must have at least TWO PANELS. All panels will be set up and taken down by Ward Parkway facilities personnel. Artists are welcome to bring their own tables, chairs, print bins and other small items for display that will reasonably fit within their assigned space without impeding any walkways. Only one print bin or portfolio per panel is allowed and may not extend into the aisle.

Panel size = 6' width X 8' total size; **actual available hanging space is 6' width X 7' height**  
The panels have a one foot opening at the bottom for the stands/legs.

**Panel rental fee: \$90.00 per panel;** non-refundable and non-transferable

All panels must be covered with professional quality materials and visible edges must be hemmed. Please use only blunt "S" hooks for hanging on show-provided panels as there may be artwork hanging on the back side of the panels.

Table size = 3' depth X 8' length OR 3' depth X 6' length (please specify preference)

**Table rental fee: \$90.00 per table;** non-refundable and non-transferable

All tables must be covered with fabric to the floor. Display shelving or pedestal boxes may be placed on top of the tables for 3D works, or you may bring your own display area not to exceed 5' X 8'.

Throughout the mall, there will be booth spaces available both on the main walkways ("floor space") and near the walls ("wall space") where no existing retailer occupies space. We will assign spaces as determined by artist request and availability.

There will be assigned areas for coats, supplies, carts, etc., in the Artist Hospitality space. The Artist Hospitality space is for participating artists and volunteers with light snacks and beverages provided by Summit Art.

Lighting - Artists must provide all needed electrical supplies, including extension cords. Lights must be limited to 100 watts per panel or table.

Tape - All artists must provide their own **easy-release tape** and must tape down their extension cords to the floor. ONLY easy-release tape (*the blue kind*) will be allowed!

### AWARDS:

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Judging occurs on Friday afternoon. Judges will only consider artworks representing the medium selected on the jury application. **Judges will select one individual artwork in each category for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> and Honorable Mention awards. Judges will select the Best of Show Award based on all artworks within the medium category selected on the jury application.** Artists are only eligible to win one award, as determined by the judges. Awards will be presented to the artists immediately following judging.



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There will be **two categories** of judging:

- **2D** = Digital Art/Graphics, Drawing, Mixed Media, Painting (Acrylic, Oil, Watercolor), Pastels, Photography, and Printmaking.
- **3D** = Ceramics/Pottery, Fiber, Glass, Jewelry, Metal, Mixed Media, Sculpture, and Wood.

**“CASH” PRIZES:**

Best of Show = \$200 (one award; both categories considered)

1<sup>st</sup> Place 2D = \$100

1<sup>st</sup> Place 3D = \$100

2<sup>nd</sup> Place 2D = \$75

2<sup>nd</sup> Place 3D = \$75

3<sup>rd</sup> Place 2D = \$50

3<sup>rd</sup> Place 3D = \$50

Honorable Mention 2D = ribbon only  
(two selected)

Honorable Mention 3D = ribbon only  
(two selected)

Checks will be presented to each winning artist during the awards presentation. Completed and signed IRS Form W-9 will be required to receive a check, and forms will be provided by Summit Art.

**GENERAL INFORMATION:**

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**CHECK IN & SET UP:** Artists must check in at the CHECK IN TABLE before unloading to receive their information packet. Artist booth signs will be in place at all assigned locations before check in time. Artists should find their booth space before unloading. Artists may begin setting up on Thursday night, July 13, from 8:00 pm – 10:00 pm or Friday morning, July 14, from 7:00 am – 10:00 am. **Ward Parkway Center will not allow any set up during the day on Thursday, July 13, nor any setting up before 8:00 pm or after 10:00 pm Thursday evening.**

**BOOTH ASSIGNMENTS:** There is a limited area for artwork display within Ward Parkway Center; therefore, spaces available will be limited. Requests will be considered by order of payment received. The artist booth must be occupied at all times during the art fair, either by the artist or the artist’s representative(s). **NO EARLY TAKE-DOWN ALLOWED** – all booths must remain open until closing time each day.

**MEDIA:** All participating artists are encouraged to share the event on their personal and/or business social media platforms and with their patrons. Digital postcards will be provided by Summit Art.

**TAXES:** Each artist is responsible for their own sales transactions. Each artist is responsible for collecting state of Missouri, Jackson County and city of Kansas City, Missouri, Sales Tax and reporting it directly to the Missouri Department of Revenue. **The total sales tax rate at Ward Parkway Center is 9.85%.** You can register for sales tax id # at: [online-federal-tax-id-application.com/Missouri](http://online-federal-tax-id-application.com/Missouri)



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**LIABILITY:** All artworks are the responsibility of participating artists only. Summit Art, Fidelis Realty Partners Ltd, or Ward Parkway Retail Associates LLC, may not be held responsible for loss, damage or personal injury. The artist agrees to indemnify and hold harmless Summit Art, Fidelis Realty Partners Ltd, and Ward Parkway Retail Associates LLC, the owners, officers, members, management team, and the representatives and agents of each, from and against all claims, damages, losses, fees and expenses arising out of, related to, or associated in any way with activities, events or exhibitions held at Ward Parkway Center.

The parties agree that neither Summit Art nor Fidelis Realty Partners Ltd nor Ward Parkway Retail Associates LLC, are responsible to provide insurance coverage for such items and it is the Artist's responsibility to provide their own insurance coverage.

All artworks on display must be in good taste as determined by Summit Art, Fidelis Realty Partners Ltd, and Ward Parkway Retail Associates LLC. Summit Art reserves the right to remove any artwork, or request the immediate removal of any artwork, of an exhibitor whose work varies widely from submitted images and/or descriptions on the jury application that does not comply with the rules of the show.

All participating artists will receive additional instructions upon acceptance. The online jury application can be found at: [www.summitart.org](http://www.summitart.org) Please direct any questions or concerns to: [director@summitart.org](mailto:director@summitart.org) or Jody Fristoe at 816 805 0114.

